



School Safety Drill Record 2024-2025

School Name: Duncan Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Jodi Pfeifer	Date: 09/19/2024	Time: 10:00 AM
Conducted by: Jodi Pfeifer	Date: 10/10/2024	Time: 11:00 AM
Conducted by: Jodi Pfeifer	Date: 11/7/2024	Time: 10:30 AM
Conducted by: Amy Mujkic	Date: 4/3/2025	Time: 9:30 AM
Conducted by: Amy Mujkic	Date: 5/22/2025	Time: 11:00 AM

Tornado Safety Drill

(one shall occur in March)

Conducted by: Jodi Pfeifer	Date: 10/17/2024	Time: 9:30 AM
Conducted by: Jodi Pfeifer	Date: 03/06/2025	Time: 1:30 PM

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by: Angela Iacobelli	Date: 11/21/2024	Time: 10:15 AM
Conducted by: Angela Iacobelli	Date: 01/16/2025	Time: 2:45 PM
Conducted by: Angela Iacobelli	Date: 05/02/2025	Time: 10:00 AM

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.


Principal's Signature

Amy Mujkic
Printed Name